



Mother Theresa
Post Graduate & Research Institute of Health Sciences
(A Government of Puducherry Institution)
Indira Nagar, Gorimedu, Puducherry – 605 006.

CANTEEN – 2018-2019

TENDER DOCUMENT

Mother Theresa
Post Graduate & Research Institute of Health Sciences

(A Government of Puducherry Institution)
Indira Nagar, Gorimedu, Puducherry – 605 006.

No. 38-51/MTPG & RIHS/ Estt/2018

Puducherry, dt. 22.03.2018

Notice Inviting Tender

Tenders are invited from Contractor/ Agency/ Firm/ Society registered in UT of Puducherry towards running of Canteen in Mother Theresa Post Graduate & Research Institute of Health Sciences, Indira Nagar, Puducherry.

TERMS AND CONDITIONS

The terms and conditions of tender for running the Canteen for the Students, Faculty Members and Staff of Mother Theresa Post Graduate and Research Institute of Health Sciences, Puducherry.

1. Notice is hereby given that sealed tenders will be received upto 3:00 pm on 13.04.2018 by the Dean, Mother Theresa Post Graduate and Research Institute of Health Sciences, Indira Nagar, Gorimedu, Puducherry. Tenders received after the due date will not be accepted.
2. Tenders will be opened by the Canteen Committee at 4.00 p.m on 13.04.2018 in the presence of the tenderers or their authorized representatives.
3. The Tenders should submit a Demand Draft for ₹525/- (Rupees Five hundred and twenty five only) as Tender Fee and for ₹1000/- (Rupees One thousand only) as EMD, along with the tender drawn on any Nationalized Bank in favour of the Dean, Mother Theresa Post Graduate and Research Institute of Health Sciences, Puducherry. The EMD furnished by the tenderer will be adjusted against the security deposit and the EMD in respect of unsuccessful tenderer will be returned. **The Competent Authority shall have the right to accept/reject any of the tenders without assigning any reasons thereof**
4. Every tenderer must go through the terms and conditions carefully and understand them before submitting their tenders. No lapse in this regard will be entertained later.
5. The successful tenderer should remit ₹50,000/- (Rupees Fifty thousand only) as Security Deposit within 7 days from the date of communication of the approval of the tender.
6. The rent for the canteen is fixed ₹5194/- (Rupees Five thousand one hundred and ninety four only) minimum other taxes applicable time to time by the Government of Puducherry. The tenderer are hereby requested to quote their highest rate of rent for one month in the prescribed format in the Annexure-II
7. The rent should be paid on or before 10th of every month.
8. The list of food items as detailed in Annexure-I, should be made available in the canteen on all days as per committee recommendations. If any alteration of in the food items and price it should be got approved from the canteen committee
9. The successful tender should not charge more than the price fixed for items as detailed in the Annexure-I.
10. The oil & other ingredients used for cooking should be refined quality from a branded firm. All food items should be served in planting leaves.

11. Tender should be in a sealed cover superscribed "Tender of Canteen 2018- 2019" and should reach the Dean Mother Theresa Post Graduate and Research Institute Of Health Sciences, Indra Nagar, Gorimedu, Puducherry – 605006 upto 03:00 pm on 13/04/2018.
12. The successful tenderer is permitted initially for a period of one year and thereafter subject to satisfactory performance, the contract may be renewed for a further period of one year at the same rates, terms and conditions with the approval of the Competent Authority.
13. If the performance of the canteen is found unsatisfactory, the contract may be terminated after giving 60 days notice even before the completion of the contract period of one year and the Security Deposit shall be forfeited or the other hand, if the contractor wants to discontinue before the contract period, the contractor should give 60 days notice and the Security Deposit will be forfeited. Contractor has to pay the rent within the stipulated date. Failed to do so such amount will be forfeited from the Security Deposit.
14. Any minor penalty will be suitably imposed by fine to an extent of minimum of ₹1000/-.
15. Water and electricity charges should be paid to this office not later than the 2nd week of every month.
16. The tenderer should submit the details in the prescribed format in Annexure-II along with the undertaking and an experience certificate. The performance certificate issued by Officer – in charge of previous Department / Organization / Institution where the tenderer has run the canteen should be submitted with the tender document. Failure to do so, the tenderer will not be considered.
17. The canteen committee has the right to accept / reject any of the tender without assigning any reason thereof.
18. The canteen should start functioning within seven days from the date of communication of the tender approval.
19. The timings of the canteen will be fixed according to the institution need.
20. The Canteen should be run within the premises of this institution and in the space provided by this Institution for and in the space provide by this Institution for said purpose.
21. Price list of the items available in the canteen should be displayed without fail.
22. The food items rate fixed in the Annexure-I in the tender / order is final for the period of one year.
23. The jurisdiction for the legal dispute in the Pondicherry Head Quarters.
24. The cooking and serving staff should be female except one male cook.
25. Usage of plastic cups & plates are completely banned.
26. The caterers should provide eatables of good quality. It should be prepared and served hygienically as per the provision in the food act of the Government of India, which will be reviewed by the Canteen Committee, Mother Theresa Post Graduate And Research Institute of Health Sciences periodically.
27. Sale of cigarettes, beedi, pan and liquor, etc,. whichever injurious to health is strictly prohibited in the canteen premises.

DEAN
MTPG & RIHS

ANNEXURE-I

**ITEM PRICE RECOMMENDED BY THE CANTEEN COMMITTEE
FOR ITEMS TO BE SOLD IN THE CANTEEN**

| Sl. No. | Items | Rate in ₹. |
|----------------|-------------------------------|-----------------------|
| 1. | Idly 1no | 5.00 |
| 2. | Milk 100gm | 10.00 |
| 3. | Dosa | 10.00 |
| 4. | Tea 100ml | 7.00/10.00 |
| 5. | Pongal(250gm) | 15.00 |
| 6. | Coffee(100ml) | 10.00 |
| 7. | Vada(75gm) | 5.00 |
| 8. | Medhu vada | 5.00 |
| 9. | Samosa(small) | 5.00 |
| 10. | Samosa(big) | 10.00 |
| 11. | Veg.Puff | 8.00 |
| 12. | Egg.Puff | 12.00 |
| 13. | Poori Masala(3nos) | 20.00 |
| 14. | Egg.Dosa | 20.00 |
| 15. | Curd Rice(300gm) | 15.00 |
| 16. | Lemon Rice/Tomato Rice(300gm) | 20.00 |
| 17. | Chapathi(1no) | 10.00 |
| 18. | Bonda/Bajji | 5.00 |
| 19. | Uppuma(250gm) | 15.00 |
| 20. | Pakoda(cauliflower) | 10.00 |
| 21. | Kichadi(300gm) | 15.00 |
| 22. | Biscuit | MRP |
| 23. | Lemon Juice(300ml) | 10.00 |
| 24. | Veg. Briyani | 20.00 |
| 25. | Water Bottle | MRP |
| 26. | Bread Omelet(2nos) | 10.00 |
| 27. | Egg Noodles | 20.00 |
| 28. | Veg.Noodles | 20.00 |
| 29. | Omelet | 10.00 |
| 30. | Butter Milk(300ml) | 10.00 |
| 31. | Cool Drinks | MRP |
| 32. | Fried Rice/Egg Rice | 20.00 |
| 33. | Egg Bajji | 5.00 |
| 34. | Ice Cream | MRP |

ANNEXURE-II

Financial Bid & Proforma

1. Name of the Contractor/ Agency/ Firm/ Society :

2. Full Address :

3. Previous Services, if any, for running a Canteen in Govt. Department/ Institutions / Organisations / Private concerns may be furnished :

4. Rate of rent quoted for one month (in ₹) :

Note: *The proforma should be filled up completely.*

Signature of Tenderer

UNDERTAKING

I/ We, _____, do hereby declare that I/ We have carefully read all conditions of the tender schedule of the Mother Theresa Post Graduate & Research Institute of Health Sciences, Puducherry-605006 for tender quoted for running a canteen in the Mother Theresa Post Graduate & Research Institute of Health Sciences, Indira Nagar Gorimedu, Puducherry-605 006 for a period of one year from the date of acceptance of the tender and shall abide by all the conditions stipulated for therein. I/We also declare that the details furnished above are true and if found to be false I/We shall be liable for disqualification.

Date:
Place:

Signature of the Tenderer
Name and Address